



NMADCP Board Meeting
Monday, June 20, 2011
12 noon to 1:30 pm
via phone conference

Meeting Minutes

Attending: Judge Jaramillo, Eva Sanchez, Ginger Sloan, Carlos Gonzales, Anna Lujan, Peter Bochert, and Angela Peinado

Absent: Donita Sena, Sylvia Serna, Daniel Blackwood, Karen McCutcheon (x2), Gerald Baca (x6)

Judge Jaramillo called the meeting to order at 12:06 pm.

Review of 5/12/11 Meeting Minutes:

Judge Jaramillo indicated she was not at the last meeting, so asked if anyone who had been at the meeting had any changes to the minutes from the last meeting. There being none, Anna Lujan moved and Carlos Gonzales seconded approval of the minutes. The motion passed unanimously.

Treasurer's Report:

Ginger indicated she was just back from vacation and hadn't received a new bank statement since the last meeting. She was still processing all the checks from the training and asked if she could report out on the association's finances at the next meeting. Peter reported that Carmen had told him the association was still owed \$750 from conference attendees, but would collect \$5800 all told. Peter also verified that Ginger had received the invoice for Doug Marlowe and she would pay it directly. Judge Jaramillo asked Ginger to report out via email once she had processed the registration checks she had received.

May 24 Training Review:

Judge Jaramillo asked Peter to summarize the evaluation responses to the training. Peter thanked Carmen for all the work she did in putting the NDCI written evaluation comments together. Peter highlighted thematic comments from both the NDCI written evaluations and the survey monkey online responses:

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1. Doug Marlowe and Carl Dawson both scored well for content and presentation. Cynthia Herriott scored poorly on both. Daniel Blackwood's scores were affected by coming late in the day and having to talk about community mapping rather than actually taking attendees through a community mapping exercise.
2. Many complaints from the remote sites about needing to see the presenter and the slides at the same time, rather than just one or the other.
3. Attendees wanted short breaks in between presenters.
4. Many complaints about the mismatch between several presentations and the powerpoint presentations provided in the training packet.
5. Outside of those issues, however, the conference received a majority of positive comments for speakers, content, and chance to meet with fellow drug court professionals.

Judge Jaramillo asked Peter why there was the mismatch regarding handouts and some presentations. He explained that they had simply included what the NDCI had sent, and should have examined them more closely and asked more questions to ensure they had the right handouts. Peter also explained that NDCI had contacted him about Cynthia Herriott's presentation and they were very apologetic. They also offered to provide a webinar on Sanctions and Incentives, and Angela will contact Dana to see about details and scheduling.

Judge Jaramillo asked for any personal observations from board members. Anna said she thought we had done the best we could in this first attempt with the technology, and that we could learn from this and do an even better job next time. Eva Sanchez joined the meeting at this point and offered some advice from Denise, the technical lead for the Las Cruces campus. Denise's advice was to have the live presenters in Las Cruces. Given the technology setup, that would allow NMSU to broadcast a split screen of presenter and slide show to any and all remote sites we wished to broadcast to—the software doesn't allow them to do that when the live presentations are in Albuquerque, for some reason.

Anna said she thought the board should put on such a training annually. Eva thought the attendees in Las Cruces felt they got good value for the money and enjoyed the chance to network with colleagues. She also reported that she'd heard from attendees in the remote classroom in Albuquerque and they were frustrated with their proximity to the "live" room but their inability to enter it.

Peter mentioned that the board should keep in mind the possible cost of tech support if they work with NMSU again. NMSU had covered the cost of the techie who had gone from Las Cruces to

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Albuquerque for the day of training, and that cost could be over \$1000 if the NMADCP has to absorb it the next time there's a conference.

Peter also explained that we have two DVD recordings of the training sessions. The audio quality is good and the visual quality is ok, but it can be difficult to read the slides. Carmen is making copies of the DVD's for all of the board members, and Peter has emailed Steve Prisoc to see if JID can place the recordings on a JID server and make them available to the general public. Judge Jaramillo asked Peter to send an email to the field letting them know they could purchase copies of the DVD's for the cost of material and administrative time in producing the copies (\$2-\$5). Peter asked if he could wait until he'd heard back from Steve so that the email could provide that option, as well, if Steve gives approval for a JID hosted training location.

Ginger praised everyone for their efforts in putting the training together.

Miscellaneous Business:

As Judge Baca has missed the last six board meetings, Peter offered to draft a letter for Judge Jaramillo to sign and send to him, thanking him for his service and recognizing his effective resignation from the board. Judge Jaramillo asked board members to send nominations for possible replacements of Judge Baca to Peter, who will compile them for our next meeting. Angela suggested that an appointee from the Las Cruces area might be wise if we decide to schedule our next training at the Las Cruces campus of NMSU.

Next Meeting:

The next board meeting will be via phone conference on Monday, July 25, starting at 12 noon.

Ginger moved and Carlos seconded adjournment of the meeting. The meeting adjourned at 1:25 pm.

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