

## **Minutes from the June 22, 2009 NMADCP Board of Directions Video Meeting**

**Board Members Attending:** President Jaramillo, Vice President Cynthia Ferrari, Treasurer Ginger Sloan, Secretary Virginia Acosta, Judge Schultz, Judge Baca, Carlos Gonzales, (via phone Judge Clingman), and from the AOC: Peter Bochert, Angela Peinado and Carmen Rodriguez

Our first video meeting began at approximately 11:59 a.m. with the President calling for a roll call and all present responded (note that Judge Clingman did not join the meeting until later). She then asked for a review of the minutes and if there were any comments or necessary changes. Judge Schultz stated she had no changes, kudos to Virginia for the notes and that if we go for a 501c3, it will be a lot easier for Virginia if we follow corporate rules and can cut back significantly as we are in script now.

**Motion and Vote:** Cynthia moved to accept the minutes from both meetings (April and May). Judge Schultz seconded and the motion passed by a unanimous vote.

Ginger gave the treasurer's report, noting the present balance is \$11,368.93 as we received 26 cents of interest.

The President noted that we will move on to the reality check portion and that we didn't have anything mentioned about our board vacancies (3). Cynthia stated she wanted to talk with Marty Vigil but since he's not with the Cibola Drug court, she wasn't certain if it would be appropriate to nominate him. The President mentioned it did not disqualify him. Carlos mentioned that Susan Billings, adult drug court coordinator for the 1<sup>st</sup> was interested in being on the board. Cynthia again mentions Marty Vigil. President stated that Anna Lujan from Las Vegas had contacted her and shown interest. She also mentioned Sylvia Serna from Metro Court and Judge Abby Aragon. Virginia stated that she had recruited Anna Lujan and Rachel Pelz, both of whom were interested in being on the board. Cynthia inquired if we have bios and the President replied no, we will entertain a motion to close nominations, get bios and statement of interest and have this as an agenda item next month.

**Motion and Vote:** Judge Baca made the motion; Judge Schultz seconded the motion, which passed with a unanimous vote.

President said she will email those people and the bios and statement could go to Carmen. President then asked Angela about the conference session where she learned from other state drug court associations how they conduct business. Angela related she attended the state association meeting at the national drug court conference. Speakers talked about ideas for expansion and improvements, a lot of what we discussed at the board's retreat. She said that for leadership, they prefer someone not be a step up but consider diversity in the association. For recruitment and structure, some associations hire a part time person, contractual, who is

paid by the association and then the board supervises that person. It's someone who works with the President to do things. Many had done this, via contractual basis. Training is a big part and all seem to be doing a 501c3. They stressed legislation and building alliances, including informing legislators about graduations. She related it was a great meeting. She related they have sponsors pay for retreats and then the sponsors can speak at the event. The President related that we came out of the meeting that on some things we are okay and some not so right. Everyone has this kind of situation, funding, motivating membership and that we are not as bad as we think. Angela then mentioned that it takes time to re-structure and have commitment. (Note: we had temporarily lost Cynthia on video about 12:18 but she eventually came back on and was updated about Angela's information) The President related that moving on to the reality check, this is part of the process to be a unified association for all drug courts, that we need to address first the AOC role in the Association as we have used AOC in the role of part time executive officers and we need to evaluate their role. She asked Peter and Angela to comment on their role. Angela stated that Peter met with Artie and then Peter mentioned that Artie's been out of state and that he sent him a long document. (Note: he goes out to ask JID to help Judge Clingman join the video call but the Judge is eventually patched through via phone line only) Peter relates that as far as NMADCP, we can pay for monthly meeting conference calls but our resources are limited and we can't staff the annual conference. The President mentions that the role of AOC got stretched as we developed and we have always appreciated the help. Judge Schultz then thanks the AOC for what they have done. She stated that we need to get focused a.s.a.p. on the 501c3 so when we hire a person, they can do some fundraising. Cynthia relates it is a good time to build a foundation, after the retreat it seemed we had so much that it was overwhelming and we do need to prioritize it. The President agreed, noting that is what this meeting is for, so we can develop our plan and direction, that's it a good opportunity since we don't have to plan a conference. She then gives out suggestions for discussion. She relates the biggest priority is the 501c3 and that we need completed by-laws and articles. She relates she has the form, it is not an easy or simple process and we can all work on that. We can go to the next priority (Judge Clingman is now on the line at approximately 12:30). President mentioned the work on the manual of resources for other drug courts and called for input. Cynthia was the manual was completed and just needs to get the materials on the web page.

Angela related that the AOC staff is working with JID on the Problem Solving Court page and that there will be link to NMADCP. She asks Cynthia what the goal is instead of posting everything but rather consider a structure for the manual. Judge Schultz mentions that the AOC is being kind in helping on the web page and Angela mentions that the links on NMADCP will be minutes from Virginia. Judge Schultz questions if it's just the results of voting on the web page and the President agrees with that. She asks that we list the top 3 priorities for 2009-2010. Judge Schultz said 501c3 is first priority and we will have a motion.

**Motion and Vote:** Judge Schultz makes a motion to have the 501c3 be a first priority and the President seconds the motion, which carried with a unanimous vote.

Angela asks who is in charge of that and who will take the lead. President Jaramillo says she will take the lead, has the notebook and would not mind doing it. Judge Schultz asks if anyone knows a lawyer who could do it for free as we need someone to step up and help with it. President Jaramillo mentions Randy Chavez, who is a neighbor of hers (Cynthia notes he's on the drug court team) and that he might be willing to help.

Judge Clingman asks what do need to do with the bylaws and do they need to be approved. Virginia updates the board that the minutes reflect a change in the bylaws is still needed before any approval of same. Judge Clingman mentions he will find the latest version and re-send them to everyone well in advance of next month's meeting so we can vote on the bylaws. The President asks for that to be an agenda item for the next meeting.

For the 5013 agenda item, the President will do summary and timeline and get input needed from the board and that she will get it out before the next meeting.

Discussion followed about bios and statements by Judge Schultz who related she wanted to remember the AOC membership. The President mentioned that we would modify and include it in the bylaws that AOC would be non-voting members. She discusses David Eisenberg and maybe he would like a representative on the board who would also be non-voting and it was mentioned that 3 other vacancies will occur in November.

Carlos mentions that we should be pro-active in addressing vacancies as the legal forms for the 501c3 require actual current members of the Association. Ginger Sloan, Judge Baca and Judge Schultz have terms ending in November 2009 and the President nominated all 3 for inclusion for the board vacancies. All accept with Judge Schultz noting she is in the adult jury trial division and has limited time but she is honored to be nominated again.

**Motion and Vote:** Motion made by President, seconded by Cynthia and the motion passed by a unanimous vote. President noted we have 8 names for 6 positions.

Angela mentions to Judge Clingman that he should write in the bylaws that Artie will appoint and Peter says that's not appropriate for an association to tell AOC what to do.

Cynthia asks if we can leave it open for nominations so she can talk to Marty and Judge Schultz said she would support that. The President then stated that she wondered if someone who has a stake in drug court would be interested and that she does not want to tell Artie what to do. After discussion Peter related that it's a decision for an open seat for the AOC or other key agencies and the Board should decided if it's a voting member or not. The issue had further

discussion and Judge Clingman said he would work on it for the by-laws. The President mentions that jobs are being re-evaluated for priorities and AOC is going through the same kind of changes. Dictating that they will do this is too strong (and Peter mentions he agrees with her). Judge Baca agrees that ordering AOC to participate is not right. The President then states that we want them as partners and she asks Judge Clingman to work on that language in the bylaws. She relates that **the bylaws, the 501c3 and the board vacancies are priorities for next meeting**. It was concluded that the bios and statements of interested potential board nominees be sent to Virginia (NMADCP Secretary) instead of Carmen in the AOC.

Judge Schultz than asks members to be thinking of addressing our funding crunch, to be willing to discuss thoughts for funding and for a part time employee who can help us. Cynthia mentions she is willing to go to Santa Fe to meet on resources. The President asks for a review item on the agenda, which would be the web page update and when Cynthia will be able to work on the resource manual. She asks for any other issues. After discussion it was decided to keep the 13<sup>th</sup> as the next meeting date and do it telephonic, with Peter indicating the AOC will set up the telephonic meetings.

President adjourned the meeting at approximately 1:10 pm and everyone said goodbye.

Respectfully submitted,

Virginia Acosta, Secretary, NMADCP