

**ADULT DRUG COURT
SAMPLE
SURVEILLANCE OFFICER
FORMS**



**12th Judicial District
Adult Drug Court
Declaration of Primary Residence & Notice to Drug Court Surveillance**

Client Name: _____ Date: _____

I understand that I must comply with the Adult Drug Court's policies regarding compliance checks. I understand that supervision within the community occurs 24-hours a day and may be accomplished through a variety of means and agencies including your community supervision officer, local law enforcement, Drug Court Surveillance Officers, and other members of the ADC Team.

My Place of Residence is (may only list one):

(Physical Address)

(City, State, Zip)

(Phone Numbers)

I understand that it is my responsibility to notify Drug Court Surveillance (437-3714, X-101) of where I can be located any time that I am not at my place of residence after my established curfew, or during daytime check-ins.

If I wish to change my place of residence, I must obtain the permission of my Supervision Officer and report to the Drug Court Office to update this form.

- Daytime Check-Ins: These checks are scheduled daily as indicated on your activities calendar. During these blocks of time, you must either be at your place of residence or notify the ADC of how you may be reached or located. If attempts are made, and you cannot be located, you should expect to be sanctioned. When you reach Phase IV, you are no longer required to comply with Daytime Check-ins.
- Curfew Times: The ADC establishes standard curfew times for all of its participants. From the time of your curfew to 7am the next morning, you are expected to be at your place of residence, participating in an ADC activity, or another activity which has been pre-approved by your supervising officer. If attempts are made, and you cannot be located, you should expect to be sanctioned.

- Phase I: 7pm – 7am
 - Phase II: 7pm – 7am (if not employed 20 or more hours per week)
 - Phase II: 8pm – 7am (if employed 20 or more hours per week)
 - Phase III: 8pm – 7am (if not employed 35 or more hours per week)
 - Phase III: 10pm – 7am (if employed 35 or more hours per week)
 - Phase IV: 11pm – 7am
- House Arrest: If you are placed on House Arrest, sometimes called Home Detention, you may not leave your place of residence except to attend ADC activities or as approved by your supervising officer. House Arrest may or may not be done in conjunction with an electronic monitoring system. If you are on House Arrest, you may not advance to the next phase until you have been off for at least two weeks preceding your Judicial Review session.
- Travel Permits: If you wish to leave the local area (Otero County) and spend the night away from your place of residence, you must request permission of the ADC by submitting a Travel Permit to the ADC office at least one day in advance of the next scheduled court session. If it is an emergency, contact your supervising officer for their permission.

I understand that my signature constitutes my consent and understanding of this process.

Signature of ADC Participant

Date

Printed Name of JDC Participant

Signature of Witness

Date

CC: Drug Court Surveillance