

NMADCP Board Retreat

Albuquerque, NM

Jan. 15th & Jan. 16th, 2009

Facilitator: Carolyn Hardin, Director, National Drug Court Institute

Attendees:

Judge Cristina Jaramillo, Judge Gary Clingman, Erma Sedillo, Cynthia Ferrari, Ginger Sloan, Carlos Gonzales, Peter Bochert, Angela Peinado, Carmen Rodriguez, Virginia Acosta

Absent: Judge Gerald Baca, Judge Lisa Schultz, David Borunda and Connie Warren

Retreat began at approximately 8:30 a.m. on January 15, 2009 at the State Bar. An agenda was provided for those present along with a file folder with 8 tabs noting information pertaining to the recent 2008 state drug court conference. Discussion on Thursday, January 15th included why we have an association, our goals, our strengths and areas for improvement. There was discussion on the need for board member orientations, board structure and job expectations of board members. Ginger Sloan related that as of 1/14/09 the balance in our account was \$11,475.25. There is a \$400 check from True Touch that remains pending and then Ms. Hardin's expenses, so the balance will be approximately \$9,500.00. Carolyn set the ground rules for the retreat and to encourage open discussion.

On January 16, 2009 a mission statement was composed, drafted and agreed upon by members present. There was also an election of new officers for 2009. The goals of NMADCP were discussed as well as subcommittees for the Association's business. Chairs were recruited and deadlines established for the NMADCP board members to begin the evolution of their roles and work necessary within NMADCP.

Elected officers (following nominations and votes; all officers were elected unanimously) are as follows:

The Honorable Cristina Jaramillo, President

Cynthia Ferrari, Vice President

Ginger Sloan, Treasurer

Virginia Acosta, Secretary

Please note that Ms Hardin also emailed to the board members the mission statement, goals and subcommittee information including a time task plan. The committee chairs are to write an outline to describe the roles for the committee itself and to do so within 30 days from the retreat. That information is to be sent to the Secretary, who will email the information to the President of the Association. The President will prepare a letter to the general membership of

NMADCP asking each to commit to the NMADCP and indicate their interest in serving on one of the subcommittees.

Please note: Upon election to office, Virginia then began note taking on Friday, January 16, 2009. Those notes are as follows:

Carolyn mentioned that NADCP uses Job Aides for succession planning and for indicating all that needs to be done. Judge Jaramillo asks if anyone wants to be on the annual conference committee and Carolyn added that Board members can be on committees. Judge Clingman is the chair of the by-laws committee and its members are Virginia, Cynthia and Judge Jaramillo. Angela mentioned that the dates open for a conference at the hotel were Nov. 5th and 6th and October 22nd-23rd but that she did not have a proposal yet from the hotel. The (Sheraton) hotel was more expensive than the Marriott Pyramid, especially in regard to the table fee (daily charge at the Sheraton but the Marriott did not have a table fee). Peter mentioned that the most fun assignment in the past for him was going to various hotels in Albuquerque to check on their facilities for our conference. He suggested that if we agree on dates, we can look for other hotels in a competitive manner. Discussion about the 2009 conference continued and Carmen mentioned that no money was made from the conference and that NMADCP had lost money two years in a row. Carlos talked about his agency's conference. President Jaramillo suggested we look at other alternatives and inquired if we should do regional trainings. She stated she did not feel comfortable with the drug court field going without training for a year. The group discussion then centered on do we want a conference, or regional training or nothing? Judge Clingman mentioned that we need to collect membership dues, fund raise and see how much support there is for NMADCP. He stated that from his district, they would not be able to afford to send people to a state conference (in 2009). Peter mentioned that the AOC will partner with the Board on training and that they would commit body resources for regional training. Tab 6 in the folder was cited regarding regional training being free pertaining to the Children's Law Center info. President Jaramillo discussed collecting fees to use for training. Carolyn then mentioned that you can request technical assistance from NDCI and it will be free. Carolyn asked the board to decide again if we will have a state conference, regional training or no training. Judge Jaramillo stated her preference was regional training, as did Judge Clingman, Erma, Cynthia, Ginger, Carlos and Virginia. Ginger mentioned that regional training can save money (for the NMADCP and for the Courts). Carolyn suggested we look for low cost places in our communities (such as a library or even the Court) and that the President would go to each region's training. She then remarked that we could instead have a board member at each region's training. Judge Clingman mentioned that community colleges will let rooms be used for a small fee. Carolyn mentioned to be sure to identify your experts and to get your own state presenters when possible.

Motion & Vote: The motion was made by Judge Clingman that the board of directors should hold regional training this year with hopes to do an annual conference next year (2010). Cynthia seconded the motion. The vote was called and the motion passed unanimously.

It was then discussed that there be a training that would be standard to all regions. President Jaramillo asked that we decide on regions and asked Peter to do so since he had the New Mexico drug court map. She asked that we consider the different types of courts and not just geography. Carolyn mentioned to think about who are the experts there as you could have training by court or a training by court type and discipline. Erma suggests we send out information seeking input about trainings. President Jaramillo mentioned that will be part of her letter to the membership. After a brief discussion to look at locations where all drug courts could easily go to training, Peter suggests 5 training sites: Albuquerque, Aztec (Farmington), Taos, Las Cruces and Roswell. The training sites would be in lieu of drawing regional lines.

Motion & Vote: Judge Clingman made the motion to adopt the five training sites. Motion was seconded by Ginger Sloan. Vote was called and motion passed unanimously.

President Jaramillo mentioned she'd like to do a letter about this matter and that there will need to have an agenda and volunteers. Erma suggests that we take time to plan for this and set a fall date for training. Carolyn suggests that we have regional training the same week in each region and that we get someone to volunteer to get the facility, etc. Judge Clingman suggests we identify a date for training. After brief discussion about dates, President Jaramillo stated she will find out the dates of the public defender's conference (so there is no conflict with dates). Carlos suggests we select a two week period. There was brief discussion on the logistics to have a national trainer come for training for the duration of a week or more. Carolyn mentions that NDCI or NADCP will pay for all expenses of their designated trainers. October 19th -30th are the tentative dates, allowing for travel (by the trainer) within the state. Question was raised as to what kind of training is available and Carolyn related they have many topics and trainers. It was suggested that we want members to tell us what they need in terms of training. Angela related that she already has that information on training needs. {Note: Carolyn indicates she is emailing us our mission statement now} President Jaramillo mentions that she will work on getting out the letter to the membership in the next 10 days.

Our next board meeting is set for February 9th and then the next face to face board meeting will be April 13th. Since there will be a coordinators meeting that day in the same room, Peter will check to see if we can use the room earlier in the day (which he does and we can), so our board meeting on April 13th begins at 9 a.m., which is prior to the coordinators meeting. Since there is a fee by the State Bar offices to use the room, there will not be a fee for the board meeting. It was requested that the Secretary should have an agenda for every meeting and send out the agenda and notice of the meeting before the meetings. President Jaramillo said that now that

there is not an annual conference this year the annual conference committee is now the regional training committee (and she is the chair of this committee). Its members include Judge Clingman, Cynthia, Ginger, Carlos, Erma and Virginia. There will be a letter going out to the membership on our changes and the regional training. The AOC staff will help us with that since they have all the membership information (addresses, etc.). It was mentioned that February 9th is the deadline for responses due by the chair of each subcommittee.

There was very brief discussion on board terms and noted that in 2009 the following board members terms do end: David Borunda, Connie Warren and Judge Baca.

Discussion then centered on first will be the President's letter to the membership about the changes in NMADCP and its regional trainings, asking people to give their response. The chairs are to do letters within 30 days (send to the Secretary who will forward all on to the President), detailing the mission of the (respective) committee. It was mentioned that the Board needs a list of Board members. Carmen will send it to the Board members only. Erma mentioned that it was nice to have a retreat and that we should have by-laws on the agenda at any annual retreat. Judge Clingman asks for any by-law suggestions. President Jaramillo asks that, for the training committee, we look at the survey monkey responses to get ideas. Angela presented the Daniel Blackman proposal for training. President Jaramillo mentioned that Mr. Blackman did mention to her his willingness to travel around the state. Angela asked if he would charge for that and President Jaramillo stated that no, he would not charge for it. She also mentioned that when we put together our training agendas we want to insure it is training and not product marketing. Carolyn mentioned that if NADCP pays for the trainer, the speaker cannot promote their product. Before approving any regional training it must be approved by the board. Carolyn mentioned that Mr. Blackman's material does not cite it being evidence based or approved. A question was then raised if we could have sponsors with booths at the regional trainings and discussion followed. Carolyn mentioned that a sponsor could pay for a lunch or break. There was also a mention of the tribes in the regional training and the need to reach out to tribal courts. Carmen mentioned that Kathy Spurgeon is the tribal coordinator at the AOC and she is a program manager. It was mentioned that some tribes would like to host training in their casinos, which may be a good resource. Carlos mentioned that the Santa Fe area now has the Buffalo Thunder casino and he will inquire about it as his cousin is married to the governor of that pueblo.

President Jaramillo asked if there were any other issues for discussion today. Carlos brought up the AA issue about whether the lady was authorized to do that particular training and sharing of AA information. He wants to be sure she understands what she is offering us and that she can't present (it is considered promotion by AA). He will follow up with members of the statewide AA board and get back to our board about it. Carolyn mentions that the National AA

has allowed AA training as an educational component. She recommends that we use Carlos and other alumni at a training or conference to hold a meeting for either AA or NA. She mentioned that it is a way to get that organization involved with NMADCP. It was mentioned that signing a paper for follow up on meeting attendance is not allowed; however, if the AA group votes to allow signing attendance verification then it is permissible. Erma stated that since we don't know about AA it would be good to have this group involved in our training or conference.

President Jaramillo states she would like agendas in the future to include committees' reports, such as what the committee is doing and to share this information with the board. Erma asked if we need to comply with the open meeting act. Judge Clingman advised that since the NMADCP and its board are not legislatively funded, we do not need to comply with the act. There was some discussion about Miguel Rivera's request to attend board meetings as he might be interested in being a board member in the future. He wanted, as Peter stated, to know more about what the board does. The question was raised if we could have an audience and Carolyn advised us to put it into the bylaws. She also mentioned that corporate sponsors may get access to present to the board. She mentions that just because a person attends a board meeting does not necessarily mean they can speak at those meetings. Carolyn thanked us all for the opportunity to lead our retreat. She asked us to please utilize NADCP-NDCA resources and to keep in mind that NADCP/NDCI works for us.

Angela mentioned the Drug Court Day at the Legislature being January 21st. There will be exhibit tables and speakers on the rotunda from 2-3 pm.

Motion & Vote: Erma made a motion to adjourn which was seconded by Ginger. Vote was called and the motion passed unanimously. The retreat ended at 11:30 p.m. on Friday, January 16, 2009.

Respectfully submitted,

Virginia Acosta, Secretary